



# IMMEDIATE EMPLOYMENT OPPORTUNITY

## Assistant Shop Superintendent



### **Nationwide Boiler Delivers:**

- *Competitive Salaries & Incentives*
- *Attractive Benefits Package*
- *Safe & Comfortable Working Conditions*
- *Opportunities for Advancement*
- *Challenging Work Assignments*

### **Benefit Highlights:**

- *Paid Family Medical & Dental*
- *401K/ Profit Sharing Plan*
- *9 Paid Holidays a Year*
- *Paid Sick Leave*
- *Employee Life Insurance*

### **Corporate Quick Facts:**

- *Founded in 1967, Privately Owned*
- *Products Include Boiler Rentals/Sales, SCR Systems, Economizers, Feedwater Systems & PLC Controls*
- *Over 60% of Sales are from Repeat Customers*
- *25,000 sq. ft. Fabrication Facility*

### **Nationwide Boiler Inc.**

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### **Website:**

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*\* Benefits are subject to change without notice.*

Nationwide Boiler Inc. has an immediate employment opportunity for a qualified Assistant Shop Superintendent who will be responsible for overseeing all operations in Nationwide Boiler's 25,000 sq. ft. fabrication facility, located in Fremont, CA.

### **Major Duties & Responsibilities**

- Assists the Shop Superintendent in planning, organizing, scheduling and overseeing shop work and manpower requirements as directed.
- Supervises, directs and supports shop personnel.
- Determines material requirements for projects and request materials as required in order to ensure projects are completed efficiently and within schedule.
- Enforces good workmanship and work habits, promotes safe working conditions, and motivates shop personnel to work efficiently and timely.
- Inspects work for completeness and level of quality.
- Enforces company health and safety procedures.
- Coordinates external contractors working under his/her authority.
- Instructs and teaches specific jobs and skills to others.
- Recommends changes in work procedures and processes to increase efficiency and output.
- Recommends disciplinary actions for poor performance, tardiness, or violation of company policies and procedures to the Shop Superintendent.
- Directs shop clean-up when necessary.
- Performs regular duties as required for fleet maintenance, repairs, assembly, and construction as a working assistant.
- As part of management, displays a cooperative effort and attitude, while demonstrating good leadership abilities including: setting a good example in terms of behavior and motivation and inspiring shop personnel to achieve outstanding performance, quality workmanship, and high job satisfaction.

### **General Knowledge & Equipment Skills**

- Knowledge of electrical and mechanical systems, instrumentation, controls, piping and welding in industrial steam and power plant operations.
- Ability to communicate effectively with shop personnel and contractors and provide technical advice and guidance to others.
- Advanced knowledge of safety practices and procedures.
- Ability to effectively manage others in order to meet goals and objectives.

### **Preferred Requirements**

At least 5 years of relevant work experience.

This position reports to Nationwide Boiler's Shop Superintendent (or Shop Manager in his/her absence) and is located in Fremont, CA.